



## **Bid Specification Document**

### **INVITATION TO TENDER FOR PROVISION OF NETWORK SWITCHES FOR THE FREE STATE LEGISLATURE**

**BID NO: 01/ 2018**

The Free State Legislature seeks proposals from qualified service providers to supply and install Network Switches at the Southern Life Plaza Building as detailed in this specification.

The following specifications are required:

#### **1. DESCRIPTION OF GOODS TO BE DELIVERED**

##### **1.1 Standard Specification requirements**

<b>DESCRIPTION</b>	<b>QUANTITY</b>
MX100 Cloud Managed Security Appliance	<b>1</b>
MX100 Advanced Security License and Support, 5YR	<b>1</b>
MS410-32 Cld-Mngd 32x GigE SFP Switch	<b>2</b>
MS410-32 Enterprise License and Support, 5YR	<b>2</b>
1000Base SX Multi-Mode	<b>68</b>
MS120-24P 1G L2 Cld -Mngd 24x GigE 370W PoE Switch	<b>15</b>
MS120-24P Enterprise License and Support, 5 Year	<b>14</b>
Fibre Panel, 24 Port With ST Face Plate	<b>5</b>
Fibre Optic Cable, Multi-Mode, 4 Core, 850 wavelength per metre	<b>310</b>
Splice Cassette	<b>8</b>
Midcoupler and Pigtail	<b>32</b>
Fibre Leads, ST-LC Multi-Mode, 2metres	<b>36</b>
Site Documentation	<b>1</b>
Installation, Setup & VLAN & QoS Configuration of Switches	<b>1</b>

## **1.2 Special Requirements**

- Prospective Service Provider must have qualified Technicians
- For seamless implementation, appointed service provider will be expected to implement services without affecting the institutions operations. Thus down time should be avoided.
- Prospective Service Provider maybe expected to work after hours and over weekends
- The project must be completed within a month after the tender has been awarded
- The provided price list should be used for Quotation

## **2. COMPULSORY BRIEFING SESSION**

- One compulsory site visit will be held on Friday **28 August 2018** and only Quotations from companies who have attended the site visit will be considered (An attendance register will be kept).
- Prospective Service Providers should bring their own equipment that which the Free State legislature will not be liable for any incurred expenses or loss.

## **3. BIDDERS MUST SUBMIT THE FOLLOWING DOCUMENTATION:**

### **3.1 A Tax Clearance Certificate**

- Prospective Service Providers should provide: A valid Tax Clearance Certificate issued by South African Revenue Services certifying that the taxes are in order.
- Failure to submit a valid Tax Clearance Certificate will result in the invalidation of the submitted quotation.

### **3.2 A valid B-BBEE Certificate**

- 3.3** The quotation and relevant Supply Chain Management (SCM) documents must be submitted by the closing date.

**SCM Documentation is as follows:**

- Database forms
- Declaration of interest form SBD4

## 4. EVALUATION CRITERIA

### 4.1 Stage 1: Evaluation of Functionality

The first stage will evaluate functionality according to the criteria listed in the table below:

<b>Criteria for measuring functionality</b>	<b>Weight</b>
<b>Three contactable references from your clients</b> Proof of similar successful installations which have been carried out. [Provide list of three (3) contactable references]. This list should include the following: <ul style="list-style-type: none"><li>• Site name or name of client</li><li>• Nature of installation</li><li>• Contact person and contact number</li><li>• Tender reference no./Details of the contract</li><li>• Value of work performed</li></ul> <b>(20 points for each reference)</b>	60
Qualified technician in either of the following courses : <ul style="list-style-type: none"><li>• National Diploma or Degree in IT</li><li>• Networking</li><li>• Communications Networks</li><li>• CCENT(Cisco Certified Entry Networking Technician)</li><li>• N+ (Networking)</li><li>• CCNA (Cisco Certified Network Associate )</li><li>• CCNP(Cisco Certified Network Professional)</li></ul>	25
Free State based	15
	<b>100</b>

4.1.1 Quotations that fail to score 65 points for functionality out of the 100 set weight will not be eligible for further consideration' thus will be eliminated from competing in the bid.

4.1.2 A bidder who does not meet 100% requirements of the specification will not proceed to stage 2.

### 4.3 Stage 2: Preference Point System

The second stage will evaluate the price and equity in accordance with Preferential Policy Framework Act (No 5 of 2000) and its subsequent regulations. The 80/20 point system will be applied in evaluating proposals that qualify for further consideration, where price constitute 80 points and the maximum of 20 points will be awarded based on the bidder's B-BBEE status level certificate.

4.3.1 Responsive bids will be adjudicated on the 80/20-preference point system in terms of which points are awarded to bidders on the basis of:

4.3.1.1 The bid price (maximum 80 points)

4.3.1.2 B-BBEE status level of contributor (maximum 20 points)

## **5. 5. DELIVERY**

5.1 Delivery/ Implementation can only commence upon receipt of award by the successful bidder.

5.2 Implementation should start 14 days from the date of receiving the award.

5.3 Successful bidder will be expected to provide a project implementation plan

**Closing date: 14 September 2018 (11:00)**

Tenders to be hand-delivered to Reception, 5th floor, South Wing, Supply Chain Management Directorate, Southern Life Plaza, 41 Charlotte Maxeke Street, Bloemfontein, 9301. Further enquiries can be made to the Director : Supply Chain Management, Mr M Marumo at 051-4071210.

# Bid specification Document

## INVITATION TO TENDER FOR THE SUPPLY AND INSTALLATION OF NETWORK SWITCHES FOR THE FREE STATE LEGISLATURE

Bid No: 01/2018

### Compulsory Standard Specification Price List for Network Switches

For comparative purposes, bidders quotes' will be assessed on the all-inclusive service fee price of the below services:

DESCRIPTION	QTY	UNIT COST	TOTAL
MX100 Cloud Managed Security Appliance	1		
MX100 Advanced Security License and Support, 5YR	1		
MS410-32 Cld-Mngd 32x GigE SFP Switch	2		
MS410-32 Enterprise License and Support, 5YR	2		
1000Base SX Multi-Mode	68		
MS120-24P 1G L2 Cld -Mngd 24x GigE 370W PoE Switch	15		
MS120-24P Enterprise License and Support, 5 Year	14		
Fibre Panel, 24 Port With ST Face Plate	5		
Fibre Optic Cable, Multi-Mode, 4 Core, 850 wavelength per metre	310		
Splice Cassette	8		
Midcoupler and Pigtail	32		
Fibre Leads, ST-LC Multi-Mode, 2metres	36		
Site Documentation	1		
Installation, Setup & VLAN & QoS Configuration of Switches	1		
	<b>VAT</b>		
	<b>TOTAL AMOUNT</b>		